

AYR UNITED FOOTBALL ACADEMY



POLICY **Release of Player Protocol**
FOR **VOLUNTEERS AND STAFF**
VERSION 1.2

Created
First passed by Board of Management
Last review
Next review date: -

July 2008
July 2009
March 2014
March 2017

UPDATES

Date: 13th March 2014
Report to: Board of Ayr United Football Academy
Author: Donald Stewart
Purpose: To agree annual review of policy
Agreement: No changes
Rationale: There have been no significant changes to Release of Players procedures or advice nationally. There have been no requests from staff or volunteers for changes

This document serves as a guide to the procedures which should be followed when:

- It is felt that a player is not reaching the standards which the Academy demands, or
 - A player reaches the age of 19 and is not offered a contract by AUFC at the end of the season.
- 1 The Head of Youth Development shall consult with the Youth Team Manager and agree which players are affected.
 - 2 The Head of Youth Development and the Youth Team Manager shall arrange a meeting with the player and his parent(s)/guardian(s) to discuss the player's exit
 - 3 At that meeting the player's assessment sheets will be reviewed and reasons for the player's exit be given. At the meeting the player will be made an offer of assistance in finding an alternative football club.
 - 4 The Head Scout will be kept informed about the player's exit during this process and if it is confirmed that the player is seeking assistance in finding an alternative club, he shall use his network of contacts to identify a suitable club.
 - 5 After the meeting a letter shall be issued to the player recording the decision to release.
 - 6 After the meeting the Registration Administrator shall be informed and will arrange the player release documentation and ensure that the relevant Associations are informed.

Throughout the process every effort must be made to be sympathetic to the player's disappointment.