



Ayr United Football Academy Womens and Girls Football Club

**Ayr United Football Academy
Womens and Girls Football Club**

CONSTITUTION

April 2016



Ayr United Football Academy Womens and Girls Football Club

The name of the club shall be Ayr United Football Academy Womens and Girls Football Club] [hereby referred to as the club]

AIMS

The aim of the club is to provide a safe environment and to encourage and promote the development of football and health within the community of Ayrshire through the provision of senior teams and youth teams for girls that foster fair play, participation for all, irrespective of race, colour, religion, sexuality or disabilities.

Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex; sexual orientation, political or other opinion."

MEMBERSHIP AND FEES

- Members will be enrolled into one of the following categories:
- Ordinary Members
- Registered players
- Friends/supporters
- Honorary members
- Life members
- Associate members
- All members will be subject to the regulations of the Constitution and by joining the club, will be deemed to accept these regulations and the Club Codes of Conduct.
- The club will provide membership opportunities for Members of all ages
- The club will follow it's own equal opportunities policy
- The club will participate in the Scottish Womens Football League or any other competition the committee deems appropriate, approved where necessary by the voting members

Membership fees will be set annually and agreed by the committee determined at the AGM.



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AFFILIATION

The club will affiliate to the Scottish Womens Football Association on an annual basis.

The club will also affiliate to Ayr United Football Academy and Ayr United Football Club.

COMMITTEE

- The committee shall be elected, for a one year term, by the majority of members attending the AGM.
- All Office bearers will retire at the end of every year but are eligible for re-election at the AGM
- The committee shall consist of the following

Chairperson

Vice-chairperson

Treasurer

Secretary

General Committee members

The committee shall have the following powers:

- Form other sub-committees when deemed appropriate [Disciplinary, Fund raising, Development etc.].
- Employ and pay any person[s] and make any reasonable provision for the payment of pensions and superannuation to or on behalf of employees.
- Engage and pay fees to professional and technical advisers to assist in the work of the organisation.
- Prepare, print, publish, reproduce and circulate all such media as shall further the objects of the organisation
- Work in partnership with other voluntary organisations, government agencies, local and statutory authorities and individuals to further the aims of the organisation.
- Suspend or disqualify any member who contravenes the clubs' or National governing Bodies' rules or codes of conduct or brings the club into any form of disrepute.
- Make financial decisions, through the Chairperson, on behalf of the club members, should it be necessary between AGM's.
- Raise finance to further the objectives of the organisation
- Do all such other lawful things as are incidental or conducive to the attainment of the objectives.



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MEETINGS

- Meetings are held monthly, on a date determined by the committee
- Each office bearer and committee member is entitled to vote
- All votes shall be determined by a simple majority with the Chairperson holding the casting vote in the event of a tie.
- The AGM will be held in March of each year
- All members will be given written notice of the AGM at least 21 days prior to the meeting
- At least 25% of the club/committee membership must be present in order for the minimum quorum to be reached, thereby allowing any constitutional amendments. Any changes to the constitution can only be made at the AGM
- The membership will be entitled to witness all club accounts for the year
- A special AGM may be called at any time throughout the year with 14 days notice required prior to the meeting and will require the same quorum as the AGM

FINANCE

- The club shall have the power to raise money by means of yearly affiliation fees, matches and other means as determined by the Committee at the AGM
- Any income and property of the club shall be applied solely towards the objectives of the club
- All monies shall be lodged in a bank account in the name of the club
- The treasurer shall submit a balance sheet prior to each meeting
- The Chairperson, Treasurer and Head of Football shall be authorised signatories to sign cheques on behalf of the club, of which two signatories shall be needed
- The financial year will end on the last day of the month prior to the AGM
- The treasurer will produce an annual account for the AGM



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DISCIPLINE

- All matters in respect of discipline shall be dealt with under the SWFA procedures.
- All complaints regarding the behaviour of members should be lodged in writing to the Secretary and the management committee will hear the complaint within 7 days
- The Committee shall have the power to take appropriate disciplinary action
- The outcome of the hearing will be put in writing to both the person who lodged the complaint and to the member about whom the complaint has been made within 7 days of the hearing.
- There shall be a right of appeal following the disciplinary action and this should be dealt within 5 days of receiving the appeal.
- The appeal will be heard by a Disciplinary Panel consisting of three members who are not members of the Committee and have had no involvement in the proceedings prior to the appeal

AMENDMENTS

The Constitution can only be changed by majority vote at the AGM or EGM

DISSOLUTION

In the event of the dissolution of the club for whatever reason, any assets thereof shall be donated to a registered charity, voluntary organisation or sports group with similar objectives as the club to be nominated by a simple majority of the outgoing committee. In no circumstances will any assets be distributed to any club members or committee

DECLARATION

It is hereby certified that this document represents a true and most up to date version of the constitution of the club.

SIGNATURES

Chairperson

Date

Vice Chairperson

Date